

DAILY REPORT FORM

CASH SALES



SALES DATE	BRANCH	PREPARED BY
<input type="text"/>	<input type="text"/>	<input type="text"/>

CASH (MONEY) INTAKE FOR THE DAY:

CASH/CHECK	VISA/MASTERCARD (NET)	AMERICAN EXPRESS (NET)
\$ <input type="text"/>	+	\$ <input type="text"/>
		+
		\$ <input type="text"/>
		=
TOTAL		
\$ <input type="text"/>		

RMA (For informational purposes only):

TOTAL RMA AMOUNT*
\$ <input type="text"/>

* Remember to indicate RMA method on OERR

OERR (NET SALES + SALES TAX + ADD ON = OERR TOTAL):

OERR TOTAL	MONEY INTAKE FOR THE DAY TOTAL
\$ <input type="text"/>	-
	\$ <input type="text"/>
	=
TOTAL*	
\$ <input type="text"/>	

* If this is not "0", indicate why below...

ISSUES:

INVOICE #	AMOUNT	PAYMENT TYPE	REASON			DESCRIPTION OF OTHER
			PREPAY	EMPLOYEE SALE	OTHER	
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

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